Title

Your Name

Department/Faculty, School

Course Code

Instructor Name

Date

* revise for fluency by checking for appropriate use of commas
* remove all contractions
* acronyms/initialisms are spelled out in full at first use
* all in-text citations are listed in references section
* all entries in references section are cited in-text
* spell check
* check for proper headings
* check for proper spacing

# Title

Engaging, thoughtful opening statement that sets up the importance of the topic at hand.

## Heading Level Two (use strategically to organize multiple ideas)

Body text.

Example sentence that sets up a box quote by mentioning The Author (year):

Box quote is a direct quotation that is 40 words or more in length and can consist of more than one sentence. (in parentheses, list the page # or section/paragraph # if there are no page breaks)

Explanation of the ideas from the box quote within the same paragraph, no indent immediately following the quote.

### Heading Level Three (only use for subtopics under the Level 2 Heading)

Only use if necessary on longer papers.

In conclusion, wrap up by summarizing the main themes and tie it back to the big picture from the opening hook.

# References

Alphabetical order

AuthorLastName, FirstInitial, & AuthorLastName, FirstInitial (year). Journal article title in sentence case. *Journal Name, Volume*(Issue), PageNumber-PageNumber. https://doi.org/